

Official Contacts with Executive Agencies -- Honor and Merit Awards

Mr. Nicholas G. Theodore, Superintendent
United States Mint
Department of the Treasury

and

Mr. Roy C. Cahoon
Assistant Director of the Mint
for Public Services
Department of the Treasury

George Schaefer

~~For~~ Manufacture of medals to be presented in ~~the~~
Honor and Merit Awards Program.

Mr. William McKenney, Assistant Head - FRANK Tucci (RETired)
Production Scheduling Branch
Bureau of Engraving and Printing

~~For~~ printing of certificates to accompany Agency
award of ~~the~~ Distinguished Intelligence Medal and
~~the~~ National Security Medal.

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NATIONAL SECURITY

CIA

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100-2000-1

MRS. SEIKERT

SERIALIZED 11/11/71

RICHARD DREK

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25 August 1975

MEMORANDUM FOR: Acting Chief, Benefits and Services Division,

Office of Personnel

SUBJECT : Official "Contacts" at Executive Agencies

1. Our contacts at Executive Agencies have been limited to the following for the purposes indicated:

<u>Name and Title</u>	<u>Agency</u>	<u>Purpose</u>
Mr. Richard P. Brengel, Director, Office of Incentive Systems	CSC	For interpretation or clarification of Chapter 451, Federal Personnel Manual, "Incentive Awards." Referral of suggestions to be evaluated by two or more agencies.
		Forwarding of Annual Incentive Awards Program Report as required by Chapter 451, FPM.
		Discussion of Government-wide Incentive Program goals.
Mrs. Edith A. Stringer, Assistant, Office of Incentive Systems	CSC	As above
	[REDACTED]	Discussion of incentive awards matters of mutual interest.

STATINTL

Name and Title

Agency

Purpose

[REDACTED]
[REDACTED]

NSA

Follow up on the status of suggestions sent NSA for evaluation and possible adoption in their organization.

Mr. Frank Stafford,
Incentive Awards Administrator, Naval Ship Systems Command

Navy

Discussion of special awards to recognize scientists and engineers which has been an on-going program in NSSC for the purpose of considering similar systems within our awards program.

2. The above officers also contact us to inquire about systems and procedures we have in effect, publicity information and other data that may be of value in their program goals. In addition, we may refer suggestions for evaluation to as many as 75 other agencies and departments and they in turn may send cases for study and possible adoption here. However, these contacts are very rare.

STATINTL

[REDACTED]

Incentive Awards Administrator

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Agency	Contact	Purpose
<u>INSURANCE BRANCH</u> U.S. Civil Service Comm. BRIOD	Thomas A. Tinsley Director BRIOD Andrew E. Knott (retired)	Coordination of administrative matters re Federal Employees Health Benefit Program
	Edwin C. Huston chief Actuary BRIOD	
	William P. Guleidge Edward Borchers	
	Charles Frye	
	Margaret Scars	
	Evelyn Johnson	
<u>U.S Civil Service Comm.</u> Office of General Counsel	Harry Gastley	
<u>INCENTIVE AWARDS BR</u> USCivil Service Comm. Office of Incentive Systems	Richard H. Brinzel Edith A. Stringer	Assistance in administration of Incentive Awards Program
<u>STATINTL</u> <u>National Security Agency</u>	[REDACTED]	Exchange of suggestion and incentive awards information
<u>Department of Navy</u>	Frank Stafford	Provided info re Naval Ship Systems Command's special awards
		Program for scientists & engineers

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OFFICIAL ROUTING SLIP

TO	NAME AND ADDRESS	DATE	INITIALS
1	Acting Chief, BSD		
2			
3			
4			
5			
6			
ACTION	DIRECT REPLY	PREPARE REPLY	
APPROVAL	DISPATCH	RECOMMENDATION	
COMMENT	FILE	RETURN	
CONCURRENCE	INFORMATION	SIGNATURE	

Remarks:

The attached list of contacts with Executive Agencies really comes under the Recorder, HMAB function rather than the Executive Secretary's.

Other than inviting officials from other government agencies to ceremonies, these are the only contacts for services the program has.

FOLD HERE TO RETURN TO SENDER

FROM: NAME, ADDRESS AND PHONE NO.

DATE

Joe
Exec. Sec./HMAB
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25 Aug 75